



Tuesday, June 20, 2017

**NOTICE OF WORK SESSION, EXECUTIVE SESSION AND REGULAR SESSION OF
THE COCONINO COUNTY BOARD OF SUPERVISORS AND THE BOARDS OF
DIRECTORS OF THE
COCONINO COUNTY FLOOD CONTROL DISTRICT,
COCONINO COUNTY PUBLIC HEALTH SERVICES DISTRICT,
AND KACHINA VILLAGE COUNTY IMPROVEMENT DISTRICT**

PURSUANT TO A.R.S. § 38-431.02

**10:00 a.m. – Work Session
1:15 p.m. – Work Session continues
6:00 p.m. Regular Session**

**First Floor Conference Room
Executive Session to be held in the Second Floor Conference Room
219 E. Cherry Ave.
Flagstaff, Arizona**

The Board may change the order of the agenda at the time of convening the meeting or at any time during the meeting. Members of the Board of Supervisors will attend either in person or by telephone conference call. Work sessions and regular meetings are open to the public. Persons with a disability may request a reasonable accommodation by contacting the Clerk of the Board of Supervisors Office at 928-679-7144. Requests should be made as early as possible to allow time to arrange the accommodation.

Notice of Option to Recess in Executive Session

Pursuant to A.R.S. § 38-431.02, notice is hereby given to the members of the Board of Supervisors and to the general public that, at this meeting, the Board of Supervisors may vote to recess into Executive Session, which will not be open to the public, with the County's attorneys for legal advice and discussion on any item listed on the following agenda, pursuant to A.R.S. § 38-431.03 (A) (3).

As a reminder, if you are carrying a cell phone, computer, two-way radio, or other sound device, we ask that you silence it at this time to minimize disruption of today's meeting.

Work Session:

1. Presentation and discussion on Federal Lands and Taxation. **Treasurer**
2. Presentation and discussion regarding the City of Flagstaff Hazardous Products Center and Recycling. **Public Works**

Executive Session:

3. Discussion of purchase, sale or lease of real property. The Board of Supervisors may convene in executive session pursuant to Ariz. Rev. Stat. -38-431.03(A)(7) to discuss or consult with designated representatives of the public body in order to consider its position and instruct its representatives regarding negotiations for the purchase, sale or lease of real property. **Facilities**

Break

Work Session continues - 1:15 p.m.

4. Presentation and discussion regarding the Subdivision Ordinance update. **Community Development**
5. Roundtable: To be discussed (Pursuant to A.R.S. § 38-431.02(H), these matters will not be acted upon)
 - Planning Calendar for 2017
 - Future Agenda Items
 - State and Federal Legislation
 - County Supervisors Association (CSA) Update
 - National Association of Counties (NACo) Update
 - County Manager's Report
 - Chair's ReportReports from Supervisors - (Updates on new projects, district budgets, requests for services and initiatives, updates from County staff)
 - o District 1 – Supervisor Art Babbott
 - o District 2 – Supervisor Elizabeth Archuleta
 - o District 3 – Supervisor Matt Ryan
 - o District 4 – Supervisor Jim Parks
 - o District 5 – Supervisor Lena Fowler

Regular Session – 6:00 p.m.

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Call to the Public for items not on the Agenda

After the pledge of allegiance, the Chairman will call on members of the public to speak on any item or area of concern not listed on the agenda. Items presented during the Call to the Public portion of the Agenda cannot be acted on by the Board of Supervisors. Individual Supervisors may ask questions of the public, but are prohibited by the Open Meeting law from discussing or considering the item among themselves until the item is officially placed on the Agenda. Individuals are limited in their presentations.

Consent Agenda

All matters under Consent Agenda are considered by the Board of Supervisors to be routine and will be enacted by a single motion. If discussion is desired on any particular consent item that item will be removed from the consent agenda and will be considered separately.

Speaking During a Public Hearing

After staff and applicant presentations for specific public hearing items, the Chairman will open the public hearing and ask for comments from the public. Those who fill out a speaker's form will be called on first. You do not need to fill out a speaker's form to speak.

<p>As a reminder, if you are carrying a cell phone, computer, two-way radio, or other sound device, we ask that you silence it at this time to minimize disruption of today's meeting.</p>

Call to Order:

Pledge of Allegiance:

Call to the Public:

Board of Supervisors Consent Agenda:

6. Approve the minutes from the Board of Supervisors' meetings held on May 16, 2017 and May 23, 2017.
7. Ratify and/or approve all warrants, electronic fund transfers, and other payments as listed on the agenda. An itemized list of the below-numbered claims is filed in the official records of the Coconino County Board of Supervisors.

<u>Run Date</u>	<u>Warrant Numbers</u>	<u>Computer Register Totals</u>
06/1/17	91708044-91708175	\$439,176.12
06/1/17	EFT 7680-7717	\$84,941.13
06/08/17	91708177-91708381	\$998,691.06
06/08/17	EFT 7748-7811	\$116,339.80

8. Approve Resolution 2017 – 34, redeeming the waiver and authorizing the Coconino County Assessor to accept the Affidavit for Tax Exemption for Tax Year 2017 for the following non-profit organizations, for property located in Coconino County, Arizona; Independent Order Odd Fellows Flag Lodge No 17, Page Regional Domestic Violence, Painted Desert Demonstration Projects Inc, Northland Hospice, Transition Zone Horticultural Institute, Page Task Force, FSLA Rural Develop Corp, Moenkopi Senior Center Inc., Assist to Independence, High Country Fire Rescue, Habitat for Humanity, and American Conservation Experience. **Assessor**
9. Acknowledge and accept for filling the appointment of Clifford Russell Ayres to the Mormon Lake Fire District Board of Directors to fill a vacancy of a term that will expire in 2018. **Board of Supervisors**
10. Appoint Tonantzin DeAstlan, Precinct 14; Logan Anderson, Precinct 15; Marina Carbajal, Precinct 17; Brandon Lurie, Precinct 22; Ryan Mulcahy, Precinct 23; and Kathryn Maloney, Precinct 62 as Precinct Committee members to fill vacancies created by a lack of candidates in the 2016 election and as requested by the Coconino County Democratic Party. **Board of Supervisors**
11. Reappoint Howard C. "Chuck" Johnson Owner/Principal of Johnson Appraisal Group, PLLC or a qualified designee by the principal to serve as the Hearing Officer for Board of Equalization and Tax Appeals hearings at a rate of \$65 per hour with a four-hour minimum for hearings, \$25 per training hour not to exceed

24 hours, and travel per diem as allowed by the Government Accounting Office at the time of the hearings and training. **Board of Supervisors**

12. Approve a budget amendment in the amount of \$300 from District 5 Community Grant funds to Coconino County Public Health Services District (CCPHSD) to sponsor the Tuba City “Family Fun Zone” on June 14, 2017. **Board of Supervisors**
13. Approve Community Grant Funding from District 1 in the amount of \$200.00; District 2 in the amount of \$2,000.00; District 4 in the amount of \$400.00 to Nuestras Raices in the total amount of \$2,600.00 to assist with costs in providing a free, cultural event for the Flagstaff Community, Summertime Tardeada (Festival). **Board of Supervisors**
14. Approval of a budget adjustment from the District 4 Community Grant fund to the District 4 operations fund in the amount of \$1,200. **Board of Supervisors**
15. Approve Community Grant funding from District 1 in the amount of \$1,500.00, District 2 in the amount of \$1,500.00, District 3 in the amount of \$100.00, District 4 in the amount of \$2,000.00 and District 5 in the amount of \$900.00 for a total amount of \$6,000.00 to the Flagstaff Symphony Orchestra for expenses associated with the Independence Day concert at Pepsi Amphitheater. **Board of Supervisors**
16. Approve Community Grant Funding from District 5 for a total of \$1,000 to Kaibeto Chapter to provide support for the Community Ownership Conference. **Board of Supervisors**
17. Approve the sale of two parcels from the May 31 Tax Deeded Auction; Assessor's Parcel Number 300-32-019 for \$1,700 and Assessor's Parcel Number 300-32-020 for \$2,300 to the Snowbowl Estates Property Owners Association, Inc.; and direct the Chairman and Clerk of the Board to sign and record the deeds. **Board of Supervisors**
18. Approve the re-appointment of Patricia Helgeson to serve on behalf of Supervisor Matt Ryan to the Community Action Advisory Board for a two-year term to expire June 20, 2019. **Community Services**
19. Approve Contract No. 866000441CB between Northern Arizona Council of Governments - Area Agency on Aging (NACOG-AAA) and Coconino County Community Services (CCCS) in the amount of \$159,823.00 and the corresponding budget adjustment to provide meals and transportation services to senior citizens and disabled adults of Coconino County from July 1, 2017 through June 30, 2018. **Community Services**

20. Approve the Independent Contractor Agreement between Arizona Community Action Association (Contract No. 07012017-18) and Coconino County Community Services for FY18 in the amount of \$61,089, to provide utility assistance including bill assistance, utility deposits, repair and replacement of appliances to eligible low income households, effective July 1, 2017 through June 30, 2018. **Community Services**
21. Approve Grantee Agreement #2015-2020 between Mesa Community Action Network (MesaCAN) and Coconino County Community Services for its Individual Development Account (IDA) Program for the period of April 1, 2015 through March 31, 2020. **Community Services**
22. Approve a Grantee Agreement between Mesa Community Action Network (MesaCAN) and Coconino County Community Services for its Individual Development Account (IDA) Program for the period of May 1, 2016 through April 30, 2021. **Community Services**
23. Approve the transfer of FY16 and FY 17 Community Development Block Grant (CDBG) and Individual Development Account (IDA) fund balances to align with Community Services' recent chart of accounts reorganization. **Community Services**
24. Accept a Unisource Energy grant and a corresponding Budget Amendment in the amount of \$5,000 to provide support for the Community Services Community Needs Assessment. **Community Services**
25. Approve a budget expenditure and adjustment for Fiscal Year 2017 in the amount of \$877,000 from the Capital Space Plan (Fund 1634) to Medical Examiner Space Plan, for the purchase of the property at 4402 E Huntington, Flagstaff, AZ. **Facilities**
26. Approve Professional Services Agreement with Interim Public Management (IPM) Contract Renewal for FY18. **Human Resources**
27. Approve Resolution 2017-33, to participate in the Family Counseling Program for fiscal year 2018 and provide additional matching funds of \$2,990.00, which is the match to the State's additional contribution of \$15,557.00 for a total of \$18,552.00. **Juvenile Court**
28. Approve the purchase of two 2017 Caterpillar 140M3 AWD Motor Graders without snow wings under City of Tucson Contract No. 161534-01 from Empire Machinery, in the amount of \$738,286.00. **Public Works**

29. Approve the purchase of two 2017 Caterpillar 140M3 AWD Motor Graders with snow wings under City of Tucson Contract No. 161534-01 from Empire Machinery, in the amount of \$815,046.00. **Public Works**
30. Approve the purchase of three 2017 Caterpillar 938M Wheel Loaders under City of Tucson Contract No. 161534-01 from Empire Machinery, in the amount of \$723,471.00. **Public Works**
31. Approve the first renewal of the Agreement with Civil Design & Engineering, Inc. and the County for on-call professional engineering services from August 1, 2017 to July 31, 2018, up to \$250,000 per project. **Public Works**
32. Approve the first renewal of the Agreement between Dibble Engineering and Coconino County for on-call professional engineering services from August 1, 2017 to July 31, 2018, up to \$250,000 per project. **Public Works**
33. Approve the first renewal of the Agreement between JE Fuller Hydrology & Geomorphology, Inc. and Coconino County for on-call professional engineering services from August 1, 2017 to July 31, 2018, up to \$250,000 per project. **Public Works**
34. Approve the first renewal of the Agreement between Kimley-Horn and Associates, Inc. and Coconino County for on-call professional engineering services from August 1, 2017 to July 31, 2018, up to \$250,000 per project. **Public Works**
35. Approve the Agreement with Kimley-Horn and Associates, Inc. for engineering services for Burris Lane improvements based on RFQ 2017-102 in the amount of \$403,433.00. **Public Works**
36. Approve the Award of RFQ 2017-102 “Engineering Services for Burris Lane Improvements” to Kimley-Horn and Associates, Inc. as the firm with the highest overall score of 83.1 following interviews. **Public Works**
37. Approve the first renewal of the Agreement between Natural Channel Design, Inc. and Coconino County for on-call professional engineering services from August 1, 2017 to July 31, 2018, up to \$250,000 per project. **Public Works**
38. Approve the first renewal of the Agreement between Woodson Engineering & Surveying, Inc. and Coconino County for on-call professional engineering services from August 1, 2017 to July 31, 2018, up to \$250,000 per project. **Public Works**

The Board will resolve as the Flood Control District Board of Directors.

Flood Control Consent Agenda:

39. Approve the first renewal of the Agreement with Civil Design & Engineering, Inc. and the County Flood Control District for on-call professional engineering services from August 1, 2017 to July 31, 2018, up to \$250,000 per project. **Flood Control**
40. Approve the first renewal of the Agreement between Dibble Engineering and Coconino County Flood Control District for on-call professional engineering services from August 1, 2017 to July 31, 2018, up to \$250,000 per project. **Flood Control**
41. Approve the first renewal of the Agreement between JE Fuller Hydrology & Geomorphology, Inc. and Coconino County for on-call professional engineering services from August 1, 2017 to July 31, 2018, up to \$250,000 per project. **Flood Control**
42. Approve the first renewal of the Agreement between Kimley-Horn and Associates, Inc. and Coconino County Flood Control District for on-call professional engineering services from August 1, 2017 to July 31, 2018, up to \$250,000 per project. **Flood Control**
43. Approve the first renewal of the Agreement between Natural Channel Design, Inc. and Coconino County Flood Control District for on-call professional engineering services from August 1, 2017 to July 31, 2018, up to \$250,000 per project. **Flood Control**
44. Approve the first renewal of the Agreement between Woodson Engineering & Surveying, Inc. and Coconino County Flood Control District for on-call professional engineering services from August 1, 2017 to July 31, 2018, up to \$250,000 per project. **Flood Control**

The Board will resolve as the Health District Board of Directors.

Health District Consent Agenda:

45. Approve appointment of Dr. Michael Madsen as an additional Medical Examiner for Coconino County effective July 3, 2017. **Health District**
46. Approve agreement with the Arizona Community Foundation – Page/Lake Powell Community Fund and a corresponding Budget Adjustment in the amount of \$2,778 to purchase backpacks for distribution at the Page Back-to-School Health and Community Resource Fair scheduled for July 22, 2017. **Health District**

47. Approve a FY17 Budget Amendment of \$860.00 for July 1, 2016 to June 30, 2017 bringing total FY17 expenses to \$4,975 in order to align approved expenses with the budgeted amount for commodity food distribution services. **Health District**
48. Approve a Budget Adjustment for the transfer of the Guardianship Investigator position (.75 FTE) and associated funding from the Coconino County Public Health Services District to Superior Court Administration effective July 1, 2017. **Health District**
49. Approve the Memorandum of Agreement (MOA) between the Coconino County Public Health Services District and the Winslow Indian Health Care Center for the period of May 1, 2017 to June 30, 2018, to provide nutrition, physical activity, literacy and gardening education services at the Winslow Indian Health Care Center. **Health District**
50. Approve the Delegation Agreement with the Arizona Department of Health Services (ADHS) to accept and perform Environmental Health and Smoke-Free Arizona functions, powers, and duties described in Appendix B, in accordance with the terms and conditions of this Delegation Agreement. **Health District**
51. Approve a contract renewal with ATC Group Services Inc., for July 1, 2017 through October 31, 2017, to align with the 2016 Intergovernmental Agreement with the City of Flagstaff to provide Brownfield services for the unincorporated areas of Coconino County, and incorporated areas of Coconino County except for the City of Flagstaff to coincide with the previously approved Brownfields Assessment Coalition Intergovernmental Agreement between the City of Flagstaff and Coconino County in the amount of \$50,000. **Health District**
52. Approve Independent Contractor Agreement (ICA) Amendment No. Two between the Coconino County Public Health Services District (CCPHSD) and North Country HealthCare (NCHC) from July 1, 2017 to June 30, 2018, for an annual estimated amount of \$71,400, to provide emergent dental services for uninsured and AHCCCS enrolled adult Coconino County residents whose household income is between 0%-200% of the Federal Poverty Level. **Health District**
53. Approve FY17 Budget Amendment request in the amount of \$4,825 for the Coconino County Public Health Services District (CCPHSD) – United Way of Northern Arizona (UWNA) Grant to align estimated expenses with grant revenue. **Health District**

54. Approve a Memorandum of Agreement between Northern Arizona University Campus Health Services (NAU) and CCPHSD to provide Wellness Wednesday Testing Clinics from June 1, 2017 through May 31, 2020. **Health District**
55. Approve a Memorandum of Agreement between Northern Arizona University Campus Health Services (NAU) and CCPHSD to provide Fast Track STI Testing Clinics from June 1, 2017 through May 31, 2020. **Health District**
56. Approve FY18 Emergency Preparedness Inter Government Agreement (IGA) ADHS17-133181, Amendment No. 5 in the amount of \$238,751 for the period July 1, 2017 to June 30, 2018 to provide public health emergency preparedness activities and services in Coconino County. **Health District**

The Board will resolve as the Kachina Village Improvement District Board of Directors.

Kachina Village Improvement District Consent Agenda:

57. Approve the Invasive Plant Grant Agreement No. IPG 16-701, between Kachina Village Improvement District and the Arizona State Forestry Division, in the amount of \$19,740, to assist in the advancement of forest resources management. **KVID**
58. Approve the Partners for Fish and Wildlife Program Landowner Agreement No. F17AC00, between the Kachina Village Improvement District and the United States Fish and Wildlife Service (USFWS), in the total amount of \$24,500 to provide habitat improvements. **KVID**
59. Approve a Grant Agreement between the Arizona Fish and Game Department and Kachina Village Improvement District, for project U17005, in the amount of \$16,350 to provide a viewing platform as well as, several benches installed along the perimeter of Pond 1 in Kachina Village. **KVID**

The Board will resolve as the Board of Supervisors.

Action Item:

60. Approve the issuance by the Industrial Development Authority of Coconino County, Arizona, of one or more series of tax-exempt and/or taxable health care revenue bonds (Navajo Hopi Health Foundation Project), Series 2017, in an aggregate principal amount not to exceed \$6,500,000 by the adoption of Resolution 2017-36. **County Attorney**

Public Hearing:

61. Public Hearing and recommendation to the AZ Department of Liquor Licenses and Control regarding an application for Acquisition of Control for Jack Lee Millward, License #10033177 of Grand Canyon KOA, located at 5333 N. Hwy 64, Williams, AZ 86046. **Board of Supervisors**
62. Public Hearing and recommendation to the AZ Department of Liquor Licenses and Control regarding an application for a New Liquor License for Louie Raul Serna, License #13033007 of Wagon Wheel Winery, LLC., located at 6820 E. Mountain Ranch Road, Williams, AZ 86046. **Board of Supervisors**
63. Public Hearing and consideration of Resolution 2017-32 for Case No. CUP-16-023, a Recreational Facility (Roping Arena) Conditional Use Permit renewal and modification on two parcels, 126 acres total, in the AR-5 (Agricultural Residential 5-acre minimum) and AR-2 1/2 (Agricultural Residential 2 1/2-acre minimum) Zone; subject property is located at 5915 N. Copley Dr. and is identified as Assessor's Parcel Number 303-33-006B and 006E. **Community Development**

Adjourn.

CERTIFICATION OF POSTING OF NOTICE

The undersigned hereby certifies that a copy of the foregoing notice was duly posted at the Coconino County Administration Building, 219 East Cherry Avenue, Flagstaff, Arizona, on this Date:

_____ at _____ am / pm (circle one) in accordance with the statement filed by the Coconino County Board of Supervisors with the Clerk of the Board.

Dated this _____ day of _____, 2017.

Wendy Escoffier, Clerk of the Board